

Poonam Chauhan

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**LEADERSHIP SUPPORT**

**TEAM** **MANAGEMENT**

**PROBLEM SOLVING**

**TEAM WORK**

**STRESS TOLERANCE**

**CO-ORDINATION**

**TIME MANAGEMENT**

**Career objective:**

To continuously enhance my knowledge, skills, experience by getting involved in challenging work environment, and utilize them for personal and organizational growth to the best of ability

**technical skills**

**DataBaseS:**

* MySQL
* MONGO DB

**pROGRAMMING lANGUAGES:**

* c, c++
* JavaScript
* ReactJS
* NodeJS
* Express
* Redux

**wEB-dEVELOPER lAnGUAGES:**

* html
* css
* Bootstrap

**other skills**

**computer skills**

**MS. OFFICE:**

* EXCEL, POWERPOINT, WORD

**PROFESSIONAL EXPERIENCE**

**Operation Manager** | **23rd May 2016 –Present**

Edubridge Learning PVT. LTD.

*Edubridge learning, over the last 10 years has been delivering employment-focused vocational training to the workforce of the country*

* Reviewing the daily activities done at each center
* Supporting the center teams in understanding the sops and ensuring that the center teams are adhering to the SOP completely
* Working closely with the Stakeholders to resolve any issues that have been identified at each center
* Conducting random audits on the activities done at the center every week
* Tracking of all activities and business done at all centers

**CERTIFICATION DETAILS**

* FULL STACK DEVELOPER(MERN)|May 2021- January 2022

**PROJECTS**

**Reminder App — OTT Application (JavaScript)**

**dec 2021**

* Languages: HTML, CSS & JAVASCRIPT
* Github link: <https://github.com/peecee596/reminderapp.git>
* Details: a basic reminder application for a user to add, edit, save all the reminders but will be displayed only the current date re

**ToDo App — OTT Application (JavaScript)**

**Sep 2021**

* Languages: HTML, CSS, BOOTSTRAP & JAVASCRIPT
* Github link: <https://github.com/peecee596/todolist_2ndsept.git>
* Details: a basic to-do application for a user to enlist, sort & commit his/her day-to-day tasks in daily life

**REPLICATED 2 WEBSITES(FASCOON.COM & INDIA.COM)**

**JULY 2021**

* Languages: HTML & CSS
* Fascoon.com
* Github link: <https://github.com/peecee596/fascoon_replica01>
* Host: <https://peecee596.github.io/fascoon_replica01/>
* India.com
  + Github link: <https://github.com/peecee596/india.com_replica02>
  + Host: <https://peecee596.github.io/india.com_replica02/>
* Details: a basic website where a user can view the details at one place.

**Education qualification**

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **Qualification** | **Institute** | **University/Board** | **Year** | **Percentage (%)** |
| MBA-MMS  (Operations) | Shah and Anchor Kutchhi Engineering College – MMS | Mumbai | 2012-14 | 70% |
| B.sc (IT) | Mumbai University | Mumbai | 2011 | 54% |
| HSC | UBS COLLEGE ,Mumbai | Maharashtra | 2008 | 64% |
| SSC | COSMOS ENGLISH HIGH SCHOOL, Mumbai | Maharashtra | 2006 | 68% |

**STRENgTHs**

* Honest and sincere about assigned tasks.
* Dedication towards assigned work.
* Good communication skills.

**Additional Details**

* Languages Known: Hindi, English, Marathi
* HobBIES: Reading Books, Surfing Internet

The Above Given Information Is True To The Best Of My Knowledge.

POONAM CHAUHAN.

(7710919194)